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## Application for the post of ABColombia Advocacy and Communications Officer

Salary: Support B range from £34,477 - £37,924 (including London Weighting)

pro-rata for 4 days a week.

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Applications to be sent to [Board@abcolombia.org.uk](mailto:Board@abcolombia.org.uk) by 12 noon on 14 February 2025.

Your application is the first opportunity to demonstrate why you would like to work for ABColombia and what makes you the ideal candidate for the role.

Our recruitment process requires you to be authentic about your skills, experience and passion to work for us. We therefore ask you to not use AI tools when completing your application.

**For your application, please enclose your CV along with the names, positions and contact details of two referees and provide the following:**

- 1) Tell us why you are interested in applying for this position (length no more than one A4 Page).
- 2) **Please provide a supporting statement on how you meet the requirements for the role.** You can use this opportunity to outline examples of your skills and experience, this will help us to assess your application against the **person specification**. Length two sides of A4.
- 3) ABColombia is committed to providing a safe and trusted environment for every person connected to the work we do; and to preventing any type of unwanted behaviour including sexual harassment and exploitation, abuse, and financial misconduct. Any candidate offered a job with ABColombia is expected to share and demonstrate our values and adhere to ABColombia's Safeguarding policy and sign ABColombia's Code of Conduct.
  - Do you have anything in your history, either professionally or personally, that conflicts with our [Code of Conduct](#) (click on the link to see the code of conduct). If yes, please provide further information)
  - If no then please ensure you answer this question with "no".

All declarations will be kept confidential. Please note, non-disclosure of something that could impact your role and may lead to termination of your contract if successful at recruitment.

- 4) Are you fluent in Spanish and English with good written and verbal skills?